

**South Suburban
Darts Association Inc**



SOUTH SUBURBAN DARTS ASSOCIATION INC.

CONSTITUTION (REVISED) MARCH 2012

THE CONSTITUTION

1. The Association shall be called **The South Suburban (Mens) Darts Association Inc** and shall be for players who have attained fourteen (14) years of age. These players must have a parent/guardian consent letter to allow them to compete in the **The South Suburban (Mens) Darts Association**
2. The Association is formed to promote and encourage the game of darts within the boundaries of the association and to wherever possible to improve darts as a sport.
 - To establish a code of rules to govern the different games played on the dartboards.
 - To arrange and conduct Tournaments and Championships in connection with such games.
 - The choosing of all SSSDA Inc teams for any Championships the Association may participate in.
 - The Association committee will consider and make decisions in relation to all disputes involving clubs and individuals affiliated with the SSSDA Inc.
 - Any penalty imposed will be made in conjunction with constitution and rules of the game of darts.
 - The doing of acts and deeds which it may consider advantageous to its interests or the interests of the game of darts.
3. The office or offices of the Association shall be in such a place as the General Committee shall from time to time determine is in the best interest of the Association.

GENERAL COMMITTEE

4. The affairs of the Association are to be handled by a General Committee consisting of the following : 1 x President – 1 x Vice President – 1 x Secretary – 1 x Treasurer or Secretary/Treasurer and a committee of six (6) or seven (7) persons if Secretary/Treasurer combined. These positions will be called for by written nomination to be in the hands of the current Secretary at least three (3) days prior to the Annual General Meeting of delegates each year.
 - Should there be insufficient nominations the vacancies may be filled from the floor at the Annual General Meeting of delegates.
 - Financial members of the SSSDA Inc may nominate themselves for any advertised committee position.
 - The presiding committee have the power to interview and elect a person onto the committee if a vacancy arises.
5. The delegates at the Annual General Meeting shall elect the General Committee each year. No club is permitted to have more than two (2) members on the General Committee unless filled from the floor due to insufficient nominations being received. The President will be elected for two (2) years and in the first instance the Vice President and those persons finishing 4th – 5th & 6th in the voting will be elected for one (1) year only. Those persons finishing 1st – 2nd & 3rd in the voting will be elected for two (2) years. Those elected for one (1) year only can re-nominate at the end of their term for the new committee positions that will then be for a two (2) year period. This is to ensure that at least half of the retiring committee have knowledge of the Associations current activities.
6. The General Committee shall have the power without assigning any reason do the following.
 - May decline to accept the nomination of any person or club as a member of the association.
 - May decline to accept the re-newel of the subscription of any club or individual, thus causing them to cease as members of the SSSDA Inc.
 - May decline the transfer of any player even when such transfer is necessary.

- May hear and determine any questions relating to a players qualification to play with any particular club.
- Will arrange fixtures of all matches to be played under the control of the Association and to provide venues for such matches.
- May replace any casual vacancy to the General Committees satisfaction.

7. The General Committee may meet at the discretion of the President at any time but requires a minimum of five (5) committee members to be present.

PROTEST AND DISPUTES COMMITTEE

8. The protest and disputes committee shall consist of the entire General Committee of the South Suburban Darts Association Inc and have at least five (5) to form a quorum.
- Hear and determine all protests – disputes – expulsions – disqualifications and charges against players.
 - Hear and determine all protests – disputes – expulsions – disqualifications and charges against officials.
 - Hear and determine all protests – disputes – expulsions – disqualifications and charges against clubs.

DUTIES OF OFFICERS

9. The duties of officers of the committee are as follow:

- **President.** The President shall preside at all meetings of the association and all other meetings, which require his presence, and he will ensure that the business is conducted in a proper and timely manner. He may at his discretion call special and general meetings with a minimum of five (5) members of the general committee. The president is to ensure the integrity of the association and at any time there is an equality of votes will be required to pass a casting vote.
- **Vice President.** The Vice President will assist the President in every manner possible and in the absence of the President shall preside over meetings and conduct business as required. They will have a casting vote only in the event of equality of votes.
- **Auditors.** The Auditor/s shall examine the Associations financial records the following year of their appointment and compare the balance sheets of the Association. This must be completed no later than December of each year. The Auditor/s will prepare a financial position for the Association to be presented at the Annual General Meeting of delegates. The auditor/s shall report immediately to the General Committee any irregularities of monies or goods.
- **Treasurer.** The treasurer will keep a correct account of all monies received and expended. They will deposit all monies belonging to the Association into an approved account as authorised by the General Committee within eight (8) days of receiving such money. They will balance the books to the previous annual audit or when ever the General Committee require it to be done. They will produce entries and periodical statements whenever requested to do so by the General Committee. The treasurer in conjunction with the president or nominated person will sign all cheques and take receipts for all payments made by them.
- **Secretary.** The secretary will attend all meetings and take minutes and receive all correspondence and answer any questions pertaining to matters of the association. The secretary will keep a register of all transfers and permits and they will perform all other duties and services as the General Committee may from time to time request.

The General Committee at a special meeting called for the purpose may summarily remove the secretary from office without notice, for any cause for which summary dismissal is allowed. They may also be removed from service for any reason after at

least seven (7) days notice in writing of their intention to do so at any given during their term of office.

- Audit reports are to be submitted to all clubs fourteen (14) days prior to the Annual General Meeting of Delegates whenever possible.

FUNDS OF THE ASSOCIATION

- The General Committee will deal with the funds of the association. All cheques used by the association must be signed by the any two of the following: President, Treasurer or nominated person as per the banking documents of the association. All accounts payable by the association are left to the Treasurer to transact. All accounts to be finalised by the Annual General meeting.
- There will be no changes to these rules unless notice is given to the Secretary in writing Fourteen (14) days before a delegates meeting. A copy of any notice must be distributed to all registered clubs secretaries by the association secretary in order for due consideration by all registered clubs to any notice raised. Any alteration can only be confirmed at a Special Delegates meeting convened for that specific purpose.

DELEGATES

- Unless otherwise provided in these rules each club admitted to the association shall annually appoint one (1) delegate to represent the clubs at meetings called for during the course of the season. If any delegate is unable to attend, a proxy shall be sent by the club in their place. If no delegate or proxy attends from a club a fine as determined by the General Committee. This to be paid within 28 days of notification of the fine being received. No apology written or verbal will be accepted.
- Any financial member can attend the Annual General Meeting of delegates and be heard if necessary with the permission of the delegates present. Each club is permitted one (1) vote. This vote can only be cast by the official club delegate or proxy delegate if acting for the official delegate.

10. PROXY DELEGATES

- Every club shall appoint one (1) proxy delegate, who will act for their club in the absence of the clubs official delegate at any meeting the association calls, which requires the delegates attendance.
- Any adjourned meeting shall be deemed another meeting when reconvened when recording the attendance of delegates.
- A club at any time may appoint another delegate or proxy delegate if an incumbent delegate or proxy delegate has resigned or vacated the position.

11. MEETING OF THE COMMITTEE/DELEGATES

- The General Committee shall meet when required or as provided for in rule seven (7). Any committee member being absent for two (2) consecutive or three (3) meetings in one (1) year without permission of the Committee shall have their position declared vacant. He or she shall not be permitted to nominate for re election for a period of two (2) years.
- The secretary shall notify all clubs in writing of the time and place of all delegates meetings as the Presidents requires them or as depicted on the calendar of events or posted fixtures for the year.
- The Secretary will provide notification at least 14 days prior to the called or scheduled meeting.

12. ORDER OF BUSINESS

At the Annual general Meeting of Delegates of the South Suburban Darts Association Inc the order of business shall be as follows.

- Previous minutes, correspondence, reports, election of office bearers, motions on notice and general business.
- The first meeting of the general committee shall follow as close as possible to the previous description.

13. STANDING ORDERS

So as to maintain good order to facilitate the business at meetings the follow will be observed at all meetings.

- Any club giving notice of motion shall give a copy to the association secretary at least 14 days prior to the meeting that the motion is intended to be heard.
- No motion entered on notice paper shall be proceeded with unless the member who has given notice or an authorised representative be present when the business is called in order. Notices not proceeded with will be struck out.
- Any motion not seconded will not be debated and shall lapse.
- As soon as debate on the motion has concluded, the chairperson shall put the motion to the meeting in a distinct and audible manner.
- The motion put forward will be resolved in the affirmative or negative on the voices but if required by two (2) or members a division will decide the motion.
- A motion having been proposed may be amended by adding or substituting or leaving out words or sections and such amendments will be resolved by the majority of votes.
- When an amendment is declared carried it will take the place of the original motion.
- If any case arises not covered in these standing these shall be decided in accordance with the standing orders used in practice in the legislature of the state of Western Australia.

14. SUSPENSION OF STANDING ORDERS

- It shall be lawful for a majority of the members present at any meeting to suspend any standing order.

15. ORDER OF DEBATE

- Any member wishing to propose a motion or amendment or to discuss any matter under consideration must rise and address the Chairperson. No member when speaking can be interrupted unless called to order. They would then sit down and the member so calling to order will be heard in preference to any other speaker. The chairperson shall then decide without discussion upon the point of order before the subject entered upon is debated.
- No member can speak on any motion after the motion put to the chairperson has been voted and decided upon. When two or more members rise to speak the chairperson will nominate the person to speak first. The mover and seconder except where a pro-forma of any motion or amendment shall be held to have spoken during the discussion.
- No member shall be allowed to speak more than once except strictly in explanation, save the mover of the original motion who shall have the right of reply. A member when speaking must confine their remarks to the subject under debate and avoid saying anything not relevant to that subject. The member speaking shall not use discourteous language or reflect badly on any member whilst in the debate.

- Any member feeling dissatisfied with the decision of the chairperson on any point of order may appeal to the members present, provided the appeal is seconded. In case of appeals against the chairperson a temporary chairperson shall be appointed who will ask the following question. "Shall the decision of the chairperson stand as the judgement of the meeting" and this will be decided without further debate.
- If two speakers have spoken successively on the same side of a question and no speaker follows on the others side the chairperson shall submit the motion or amendment to the meeting after offering the mover the right of reply.
- No motion that "the question not be put" will be entertained at any meeting.
- Unless a motion to the contrary, reports and correspondence shall be taken as being received immediately upon being read.

16. RESCISON OF A RESOLUTION

No resolution will be rescinded except at a meeting after notice of motion has been given at least 14 days prior to such meeting. The motion for such to be rescinded must be carried by a majority vote at a delegated meeting.

17. SUBSCRIPTIONS

All annual fees of the association will be recommended by the general committee and voted on at the annual general meeting of delegates.

18. REGISTRATIONS

- Any registered player who has or is playing competition darts with any other registered with any darts club affiliated with the SSSDA Inc will not be allowed to register with SSSDA Inc unless the player has an official association transfer or permit from the club last registered to play with.
- If any player in a club plays or attempt to play with another club or association in Western Australia whether the association be a member of the West Australian Darts Council or an association affiliated with the council. If the do this without having obtained a clearance or permit allowing them to do so the player will be liable to disqualification by the general committee.
- No player may be admitted to membership or be permitted to play on a permit in the association whilst under suspension or ban with their original association affiliated with the West Australian Darts Council.
- Any non-playing captain must be registered with the SSSDA Inc and their own club to participate in each season. Any club official is required to be registered with their home club and noted on required SSSDA Inc official documentation at the start of each playing season.
- Given that it is a men's association, women may register as SSSDA Inc #1 with the understanding they will not be able to play in any WADC Inc events run specifically for men or women. To participate in any WADC Inc women's events they must first be registered with a female association as their number **ONE** and they are then able to play with the SSSDA Inc on a permit as required by the WADC Inc.

19. ASSOCIATION TRANSFERS AND THE DFA

- The secretary of the association shall sign all applications for transfer.
- No inter association transfers or inter club transfers will be granted after June 30th each year. Correctly completed transfer forms must be received by the association secretary on or before the 30th June of the current season.
- No player shall be permitted to transfer more than once each season.

20. DEFAULTING PLAYERS

- The secretary of each registered club must send to the association details of any player who is in default. This may be in default of the club or association rules and guidelines. Each club is to advise the association and player/s in question of the relevant club or association rule that has been infringed within 14 days of the intention to pursue a course of action.

21. DISQUALIFICATION

- Should any club player misconduct themselves or commit any offence against the laws of the game of darts, they will be dealt with by the general committee.
- Any player who is reported by their club to the association secretary as a defaulting player under Rule 20, will be disqualified from playing in any association game until their club has reported to the association secretary that such a player has appealed to the protest and disputes committee against such charge of default made against him/her by his/her club or such appeal has been allowed.
- If any club affiliated with the SSSDA fails to report and includes in any team a player who has been disqualified by their own rules, such club shall be liable to suspension or expulsion or subject to any other penalty the General Committee believes is warranted.
- All players registered with the association will at all times abide by the Playing Rules applying to the game of darts. Any playing not abiding or bringing the game into disrepute will be dealt with by the General Committee via the disciplinary process.

22. AFFILIATION

- Any dart club that wishes to affiliate with the SSSDA Inc will make application to the secretary of the association with the recommended affiliation as approved by the General Committee.
- Any application must be signed by the secretary of the club and include details of the full club name, the number of teams in the club and any other details that the General Committee may require to accept such application.
- Any Club applying for affiliation under these rules must satisfy the General Committee that they are properly constituted
- All clubs applying for affiliation must make application in writing by the date fixed by the General Committee. This is generally by the date set for the Annual General meeting February of each new dart season.
- All application will be dealt with by the General Committee and if the affiliation is granted the club is then bound to comply with these rules.

23. COMMON SEAL

The association will have a Common Seal and the Committee will provide safe custody and shall not be used without the authority of the General Committee and in the presence of at least 2 of the authorised persons to do so. This is in accordance with section 5 of the **Error! Style not defined.** each occasion it is used it will be counter signed by the President or nominated person approved by the General Committee.

24. LIFE MEMBERS

All recommendations for life membership shall be approved by the presiding general committee at the last general committee meeting before the election of office bearers.

- Given meritorious service on the Committee for at least 10 years.

OR

- Had 30 years involvement in the promotion of darts.

OR

- Has achieved an outstanding record over a lengthy period as a player, ambassador or official for the S.S.D.A. Inc

All life members of the Association are to be invited to official functions held by the S.S.D.A Inc.

24. PAYMENT OF FEES, FINES , LEVIES ETC

- The Association Secretary will forward accounts when applicable to all clubs on the 28th day of each calendar month or at a time as determined by the Secretary.
- These accounts must be paid to the Association by the nominated date on the account, failure to comply as stipulated the Club or Players are liable for disqualification or penalties as determined by the General Committee.
- The financial year is to be from 1st December until 30th November or dates that the General Committee determine to fit in with the running of the Association.

25. PROPERTY AND INCOME

- The property and income of the association shall be applied solely towards the promotion of the objectives of the association.
- No part of the property and income can be paid or otherwise distributed directly or indirectly to the members except in good faith in the promotion of the association's objectives.

26. DISSOLUTION

The Association shall be deemed dissolved if and when a resolution to that effect has been carried by The Club Delegates with not less than 75% of an Affirmative vote. The Association once dissolved and after consideration of all debts and liabilities being finalised any remaining credit shall not be paid or distributed amongst the members of the association except as bone fide compensation or payment for services rendered but will be distributed by the General Committee in accordance with their powers to;

- Another incorporated association having objects similar to those of the South Suburban Darts Association Inc.
- Donate for charitable or benevolent purposes.
- The beneficiary must be exempt from income tax under Section 23 of the Income Tax Assessment Act.

This document updated and reviewed without prejudice March 2012